

2008-2009 TIMETABLE

Sydney Academy will operate on a 5-day cycle with 6 periods per day

Mon	Tues	Wed	Thurs	Fri	
					Warning Bells 8:40 a.m.
A	B	C	D	A	1 st Period 8:45-9:45 a.m.
B	C	D	A	B	2 nd Period 9:49-10:49 a.m.
C	D	A	B	C	3 rd Period 10:53-11:53 a.m.
LUNCH (IB Classes)					4th Period 11:55 a.m.- 12:45 p.m.
C	D	A	B	D	5 th Period 12:47-1:47 p.m.
D	A	B	C	Rotational Period	6 th Period 1:50-2:50 p.m.

STAFF OF SYDNEY ACADEMY – (2008 – 2009)

Principal	Mr. Kevin Deveaux
Vice-Principal	Mr. John Barron
Vice-Principal	Mr. Harold Kyte
Guidance Counsellor	Ms. Paula Pace
Guidance Counsellor	Ms. Darlene Kyte

BUSINESS & TECHNOLOGY DEPT.

Ms. Ava Davidson (Dept. Head)
Mr. Rhyan William Coleman
Mr. Bill Hollohan
Mr. Shaun Morrison
Mr. Terry Keough
Ms. Leanne Mombourquette

FINE ARTS DEPARTMENT

Mr. Hardy Kalberlah
Ms. Verne Lorway
Mr. Maynard Morrison

ENGLISH DEPARTMENT

Ms. Aletha Coffin (Dept. Head)
Ms. Aletha Coffin
Mr. J.P. MacDonald
Mr. Craig Brown
Mr. Dale Winters
Mr. Vince Young

INTEGRATED RESOURCE/LEARNING CENTRE

Mrs. Shauna Hennick
Ms. Lisa MacIntosh
Ms. Paula MacNabb
Ms. Sharon McDonald
Mr. Chris Campbell
Ms. Yolanda Aubrecht

LANGUAGES

Ms. Heather Urquhart
Ms. Heather Pierre

NSISP

Mrs. Tammy Sampson

TEACHER ASSISTANTS

Ms. Alexandra Gouthro	Ms. Denise McEwan
Ms. Karen Bach	Mrs. Brenda Hanna
Ms. Vivian Campbell	Ms. Charlene Libbus
Mrs. Donna Grover	Mrs. Fonda MacQuarrie
Mrs. Anne MacDonald	Mrs. Sandra Pettipas
Mrs. Debbie Moules	Mr. John Sinclair
Mrs. Kathy Mugridge	Mr. Carl MacKeigan
Ms. Shelley Campbell	Ms. Juanita Currie
Ms. Trena McKenzie	Ms. Synthia Wade

TBA (4)

MATHEMATICS DEPT.

Mr. Kevin O'Neill (Dept. Head)
Mr. Terry Boone
Mrs. Leanna Campbell MacDonald
Mr. Jim MacDonald
Mr. Neil MacLellan
Mr. Sandy Urquhart
Mrs. Betty MacDonald

PHYSICAL EDUCATION DEPT.

Mr. Joel LeBlanc
Mr. Cyril MacKinnon

SCIENCE DEPARTMENT

Mr. Ronald Mazzocca (Dept. Head)
Mr. James Broderick
Mr. Greg Callaghan
Mr. Bruce Dalzell
Ms. Jane Gillis
Mr. Scott Lewis

SOCIAL STUDIES DEPT.

Mr. Barry Halloran (Dept. Head)
Ms. Janet Beaton
Mrs. Gloria Johnson
Ms. Neeta Kumar-Britten
Mr. George MacLean
Mr. John A. MacNeil

POLICE LIAISON OFFICER

Constable Bradley Burke

SECRETARIAL STAFF

Mrs. Anita Harris
Ms. Elizabeth MacInnis
Mrs. Kathy MacDougall

SPORTS ANIMATOR

Mr. Jim MacEachern

EDUCATIONAL SUPPORT

Ms. Dionne Romard
Mr. Bruce Herney

LIBRARY TECHNICIAN

Mrs. Margie Moore

PRINCIPAL'S MESSAGE

On behalf of the entire staff, I would like to welcome all new and returning students to Sydney Academy for the 2008-2009 school year. Sydney Academy has a reputation for academic excellence and tremendous school spirit. It is our hope that all students take advantage of the numerous co/extra curricular opportunities provided at the school and enjoy their high school experience to the fullest extent. It is important, however, that your first priority be on achieving academic success. Regular attendance, attention to homework, and work ethic are key ingredients of success.

This Student Agenda is a valuable tool in supporting your success at Sydney Academy. The Student Agenda includes the rules and policies that students are required to adhere to in order to maintain an effective school environment. Rules and policies are in place to help students develop personal responsibility, promote character development and help all students achieve academic success. The Agenda is also designed to help students with the organization of daily schedules, keeping track of tests and assignments, and to assist with time management. Finally, the Agenda also includes information on the many clubs, teams, organizations and events that are part of our school community. I encourage you to become involved and make a contribution to your school.

I look forward to getting to know each of you on a personal level. I would encourage you to bring a positive attitude, a desire to expand your scholastic horizons and a willingness to contribute to your school community with you each day. It is my hope that by June 2009 you will have grown academically, developed a stronger school spirit and have experienced success in all your endeavors. Again, welcome to Sydney Academy and enjoy your year.

Sincerely,

Kevin Deveaux, Principal

PHILOSOPHY

The general aim of public education at Sydney Academy is to provide a school environment that will enable students to think clearly, to communicate effectively, to make sound judgments, and to discriminate among values. The school's mandate is to help all students to acquire knowledge, understanding and skills that will enable them to achieve their full potential. The programs, activities and experiences offered to students have been developed to further the general aim of the school.

**TIMETABLE OF SCHOOL EVENTS
2008-2009**

SEPTEMBER

2	Orientation Day - Teachers Only
3	Professional Development Day - Teachers Only
4	Full Teaching Day - All Students - 1st Semester
25	Student Fee Due - \$25.
26	Professional Development Day – Teachers Only (Tentative)

OCTOBER

2	Honor Awards Banquet (Tentative)
3	Grad Fee Due - \$25. Installment
13	Thanksgiving Day - HOLIDAY
24	Conference Day - Teachers Only

NOVEMBER

7	Memorial Service - Remembrance Day - 11:00 am (Tentative)
11	Remembrance Day Holiday
20	Parent-Teacher Meetings – 6:00 – 8:00 p.m.
21	Staff Development – a.m. -- Teachers Only Parent-Teacher Meetings -- 1:00 – 3:00 p.m.

DECEMBER

19	Last Teaching Day Prior to Christmas Break
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JANUARY

5	First Teaching Day After Christmas Break
26	1st Semester Finals (Tentative)

FEBRUARY

2	Grading & Classifying Day -- Teachers Only
3	Professional Development Day – Teachers Only
4	Full Teaching Day -- 2nd Semester Begins
27	Final Grad Fee Due - \$25.

MARCH

13	Last Teaching Day Before March Break
23	First Teaching Day After March Break

APRIL

10	Good Friday - HOLIDAY
13	Easter Monday - HOLIDAY
23	Parent-Teacher Meetings -- 6:00 - 8:00 p.m.
24	Staff Development -- a.m. -- Teachers Only Parent-Teacher Meetings 1:00 - 3:00 p.m.

MAY

7	Campaign for Head Girl and Head Boy
8	Election for Head Girl and Head Boy
18	Victoria Day - HOLIDAY
28	Awards Night (Tentative)

JUNE

16	2nd Semester Finals Begin (Tentative)
19	Graduation Prom & Safe Grad Party (Tentative)
21	Ecumenical Church Service & Grad Tea (Tentative)
25	Graduation Exercises (Tentative)
26	Grading & Classifying Day – Teachers Only
27	Grading Day

TENTATIVE REGISTRATION DATES**EARLY APRIL**

.....	Visitation to Junior High Schools
.....	Registration of Grade 10 & 11 students and returning Grade12 students

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GENERAL INFORMATION

THE ACADEMY NEWSLETTER

This newsletter will be printed periodically during the year and distributed to students to take home. The information written in this newsletter includes a variety of topics interesting to both students and parents.

CAFETERIA

The Cafeteria is intended to serve two functions. It is a lunchroom for students who stay over the noon hour and a common room for students who want to meet their friends and socialize. **All lunches, whether purchased at the school or brought from home, must be eaten in the cafeteria.** The cafeteria supervisor may recommend revocation of cafeteria privileges for any student whose behaviour is considered unacceptable.

LOCKERS

Students who wish to have a locker for use during the year may rent one for a fee of **\$15**. **The school does not accept responsibility for articles stolen from lockers. It is mandatory that lock combinations be kept confidential. The school administration reserves the right to search lockers. Students are not permitted to share lockers.**

FEES

School fees include a general assembly fee of **\$25**, per student - **Due Sept. 25**. This fee enables the school to publish the Agenda book, to provide identification cards, to subsidize events such as Academic Excellence Awards Banquet and Awards Night, and to assist varsity teams and other groups competing in provincial competitions.

GRAD FEES

Students eligible for graduation will be required to pay a fee of **\$50, per student**. Potential graduates are required to pay the **first \$25, installment at the office by Oct. 3**. The **remaining \$25, shall be due Feb. 27**. **Please Note:** Graduation fee **does not** include the yearbook. Any graduate who wishes a yearbook must order and pay for their yearbook when orders are taken.

YEARBOOK

The yearbook is **NOT** included in the graduation fee. The cost of the yearbook will be **\$45**. Orders will be taken during the school year. Payment (\$45.00) is due when ordering yearbook.

TEXTBOOKS

Students will either be issued textbooks in each course or have the use of class sets of books. These books are being provided free of charge to the students. Each student is expected to either **return** the text he/she has been originally issued **or pay** the replacement cost of the textbook. Failure to return or pay for texts will result in final marks being withheld from the student until such time as the book(s) are either returned or paid for.

THE GUIDANCE DEPARTMENT

It is the function of a Guidance Counsellor to help a student assess his talents, aptitudes and interests; to provide information about the world outside school; and to relate the two so that the student's potential may be achieved.

There are two Guidance Counsellors working on a full-time basis at Sydney Academy. The Guidance Office is open to students from 8:30 am until 3:30 pm. Students can receive permission at any time during the school day to have an interview with Guidance Counsellors. Education and occupation information is available in the guidance area and also, much information is posted on the various guidance bulletin boards.

All Grade 12 students should visit the Guidance Office during the school year to discuss future plans. Students may receive help from Guidance Counsellors in the following areas:

1. **Educational** -- The placement of students in proper courses.
2. **Career** -- Students may wish to discuss career plans, research career-related information, and inquire about post-secondary requirements as they relate to specific career choices.
3. **Personal** -- This deals with the problems that many students encounter during their high school days; such as troubles in the family, sex, drugs, peer groups, student-teacher relationships, etc.

G. G. CAMPBELL MEMORIAL LIBRARY

THE LIBRARY IS YOURS USE IT! ENJOY IT! TAKE CARE OF IT!

The G.G. Campbell Memorial Library collection contains over eight thousand items (books, records, audio and video cassettes, film strips, computer software, and CD-ROM), all of which are fully catalogued. Information on topics of current interest is kept in the Vertical File and on computer software.

Circulating materials may be borrowed for a period of two weeks. Books that are in heavy demand are placed on reserve shelves for use in the library only. Reference materials do not circulate. The reference section includes general and subject encyclopedias (French and English), yearbooks, annuals, almanacs, atlases, maps, newspapers, periodicals and periodical indexes. In addition to the printed and audiovisual materials, computers are available for research and word processing.

All students are encouraged to take advantage of the facility.

STUDENT GUIDELINES

Mission Statement

Sydney Academy strives to produce a dynamic school environment that will enable each student to develop an ability to think clearly, to communicate effectively and to make sound judgments. The Academy's mandate is to empower students with the knowledge, understanding, and skills that will enable them to reach their full potential in tomorrow's world through various programs, activities and experiences. The school endeavours to expose students to the values of the past, the excitement of the present, and the challenge of the future. Sydney Academy aims to provide students with the awareness that tolerance, concern for others and a sense of responsibility can empower them to make the world a better place.

Vision Statement

Sydney Academy recognizes that in order to promote, establish, and maintain a love of knowledge and a desire to learn, the school must make every effort to provide an atmosphere which allows each and every student, regardless of race, creed, gender or ethnic diversity to function without fear of prejudice and with the assurance that their efforts will be evaluated in a fair and equitable manner. Sydney Academy also acknowledges that the curriculum must be presented in such a fashion as to provide each student with an opportunity to succeed within the limits of his/her capabilities. Each student must be encouraged to participate and be challenged to excel.

SYDNEY ACADEMY CODE OF CONDUCT

The goal of promoting and establishing an environment which maximizes learning may only be attained through fostering a respect for education, in general, and for Sydney Academy, in particular, among students, parents, teachers, and the wider community. Towards this end, Sydney Academy has devised a School Code which clearly delineates student behavioral expectations. In each and every facet of the school program, students will be encouraged to develop a high level of self-esteem and self-discipline. Students will be counseled and encouraged to follow a program of studies which will afford them the best opportunity for success. Students shall also be encouraged to accept a personal responsibility for their education and to develop a work ethic which will enable them to more positively cope with the challenge of a diverse curriculum. Sydney Academy will also actively encourage students to become more aware and accepting of the ethnic, cultural and religious diversity within our community.

The intent of the Sydney Academy School Code will be to provide all stakeholders with a clear description of what will be viewed as acceptable and/or unacceptable behavior as well as the consequences of both. In this way, students will be better able to adjust or modify their behavior, if necessary, in order to enjoy a positive experience here at Sydney Academy.

STANDARDS OF DRESS

Sydney Academy students are required to dress in a dignified and appropriate manner at all times. In general clothing must be properly modest; and, in particular, it is required that shorts be at least mid-thigh and that t-shirts and blouses provide adequate and suitable coverage. Midriffs must be covered. In addition, any clothing that implies or suggests violence will not be tolerated at Sydney Academy.

SCHOOL POLICY RE: ELECTRONIC DEVICES

Cell phones, ipods, cameras, tape recorders and all such electronic/digital devices are not permitted to be used in Sydney Academy without the explicit permission of the school administration. These devices will be confiscated by staff if they are observed in a student's possession.

"Responsible Behaviours in Learning"

Minors

These behaviours are handled by the classroom teacher or the attending adult.

Any Minor behaviours can be viewed as major behaviours if they become chronic. It is also understood that proactive measures and developing positive connections can be very effective behaviour management techniques. Clear expectations, a good communication plan and contact with home can also help avoid escalating behaviours.

Not prepared for class	Eating in class	Arriving late for class / skipping classes
Inappropriate language (language that is considered disrespectful)	Littering / making a mess	Playful pushing and shoving not causing injury, getting in space of others
Lack of focus in class, complacency, not working	Teasing, horseplay	Incomplete Homework
Inappropriate dress. Please see school policy.	Occasional wearing of hat	Annoying behaviours , interferes with classroom management.
Not listening to teacher / announcements, etc.	Too loud in classrooms, hallways, foyer, etc.	Minor vandalism (i.e. writing on desks)
Eating in classroom, hallways or gym	Accessing school through unauthorized doors	Minor breaches of Internet Acceptable Use Policy
Appropriate cleanliness		

STEP #1: Verbal reminder (Student identifies inappropriate behavior and appropriate behavior.)

STEP #2: Repeat Step 1. Fill out Action/Comment in Attendance on Win-School .

STEP #3: Repeat Step 1 and 2. Restitution by the student. Natural Consequence applied by attending adult.

STEP #4: Repeat Steps 1,2,and 3. Home contact made by classroom teacher.

STEP # 5: Consult with Administration and/or Counsellor on possible referral.

"Responsible Behaviours in Learning"

Majors

These behaviours are immediately referred to the office. Minors can become majors when behaviours become chronic. Ensure that the Action/Comment section of Win-school is filled out indicating the steps of intervention implemented to prevent the minor behavior from becoming major. If the behavior is major and happens abruptly (i.e., fighting) please bring student to office or send for immediate support.

Swearing (More extremely disrespectful or repeated)	Fighting	Use or possession of drugs or alcohol
Smoking in school or on school property	Repeated skipping of classes	Vandalism
Stealing	Bullying Internet Bullying	Bullying due to perceived differences/discrimination
Serious defiance	Violent / threatening behaviour	Sexual touching or harassment
Use, possession or threat of weapon use	Attempt to injure	Chronic Minors
Cheating/Academic Fraud	Other Criminal Code infractions (e.g. Bomb Threats,	Physically aggressive behavior

STEP #1: Send student to office to meet with administration.

STEP #2: Administration contacts home.

STEP #3: Administration contacts home. Meeting may be arranged with parent, teacher, student and administration. Consultation and possible referral to counselling services or outside agencies.

Consequences may include, but are not limited to: loss of privilege, detention, in-school suspension, out-of-school suspension, up to and including expulsion.

Sydney Academy
Team/Co/Extra-Curricular Discipline Policy

SUBSTANCE USE VIOLATIONS

First offence – A two to five day suspension from school and a 30 school day suspension from school sports teams/co/extra curricular activities.

Second offence – A five day suspension from school and removal from all teams/co/extracurricular activities for the remainder of the school year. If the second offence occurs in the last two months of school (May or June) then the suspension from teams/co/extra-curricular activities is for the remainder of the current school year and the first semester of the next school year.

Third offence – A five day suspension from school with possible recommendation to the School Board for a further suspension and termination from all teams/co/extra-curricular activities for the remainder of the student's school attendance with the Cape Breton-Victoria Regional School Board.

SCHOOL RELATED SUPENSIONS

First offence – student is ineligible to play, practice, or participate in team/co/extra-curricular activities while serving a suspension from school.

Second offence – student will receive a game suspension for each day suspended from school. (a three day suspension includes a three game suspension). Students will not be permitted to take part in co/extra-curricular activities for five school days following their return to school from the suspension from school.

Third offence – student is suspended from school sport/co/extra-curricular activities for the remainder of the year.

LEAGUE RELATED SUSPENSIONS AND TOURNAMENT TRAVEL

A player who is suspended from league play and whose eligibility will not be reinstated during round robin play is ineligible to travel with the team to any tournament. If the tournament does not contain a play off round, then the coach must check with the school administration to determine if the player will be eligible to travel with the team.

ATTENDANCE

Any student who is unexcused absent or excused sick is not permitted to take part on teams and/or co/extra-curricular activities on the day of the absence. If a student does not inform the coach of their ineligibility and plays in the above circumstance they will be ineligible to play for the next two games. Students involved in other co/extra-curricular activities will be ineligible to participate for the next five school days.

Students with 10 or more unexcused absences will be placed on probation for participation on teams and/or co/extra-curricular activities. Further, absence may result in removal from the team and/or co/extra-curricular activity until the administration is satisfied that the student's attendance pattern has improved.

ACADEMIC ELIGIBILITY

A student must pass at least (3) courses at the mid-term reporting period to be eligible to take part in sports. If a student only passes two courses they shall be removed from the team pending a satisfactory student progress report.

Athlete Signature _____ **Date** _____

Parent Signature _____ **Date** _____

Not all inappropriate behaviour, whether minor or major can be listed. The school administration and teaching staff reserve the right to deal with all other situations which may occur in a manner commensurate with the severity of the infraction.

ATTENDANCE

Students attending Sydney Academy must assume **personal responsibility** for attendance in all courses in which they are registered. Unless it is school generated, each absence from class must be excused by a parent or guardian. ***It should be noted that attendance summaries are sent home monthly for parental review.** These forms should be reviewed, signed by a parent/guardian and returned to the homeroom teacher. Sydney Academy also utilizes an automated attendance dialer program. This program provides that a telephone call is made to parents/guardians to inform them of an unexcused absence on a particular day. **Parents must call the school (562-5464) within five (5) days of the absence to excuse a student.**

ACADEMIC ELIGIBILITY

A student must pass at least **three courses** to be eligible to take part in sports at Sydney Academy. If a student passes only two courses, they shall be removed from the team pending a satisfactory student progress report. This review will take place immediately preceding the Christmas Break for the first report in November and in a similar time frame for succeeding assessment reports.

CREDIT SYSTEM

Generally, each course is worth one full credit. Grade 10 academic and Pre-IB Math, as well as English 10 Plus, are 2 credit courses.

GRADUATION REQUIREMENTS

For students who are entering Grade 10:

1. The completion of eighteen (18) credits for grades 10, 11, and 12.
2. These eighteen (18) credits must include thirteen (13) compulsory courses:
 - Language, Communication and Expression**
 - 3 English language arts (one at each level)
 - 1 Fine Arts (art, music, drama, art dramatique, dance)
 - Science, Mathematics and Technology**
 - 2 Mathematics courses
 - 2 Science courses: one from Science 10, biology, chemistry, or physics, and one other approved science course.
 - 2 Other from mathematics, science, or technology: eligible technology courses include: Communication Technology 11 and 12; Construction Technology 10; Computer Related Studies 12; Data Processing 12; Design 11; Electro-technologies 11; Energy, Power, and Transportation 11; Exploring Technology 10; Production Technology 11 and 12; Word/Information Processing 12, Film and Video Production 12.
 - Personal Development and Society**
 - 1 Students entering grade 10 in 2008-2009 will be required to earn 1 full credit in Physical Education, which includes 1 of the following: Physical Education, Physically Active Living, Physical Education, Dance.
 - 1 Canadian History: Canadian History 11; Histoire Canadienne 11, Acadian History 11; African Canadian Studies 11; Gaelic Studies 11, History 11-IB, and Mi'kmaq Studies 10.
 - 1 Global Studies: Global Geography, Global History, History 12-IB or Economics 12-IB.
3. Students are required to pass five (5) additional elective courses.

4. No more than seven (7) of the minimum eighteen (18) credits can be for Grade 10 courses.
5. At least five (5) of the minimum eighteen (18) credits must be for Grade 12 courses.
6. In most cases, students may not count 2 credits in the same specific subject area at the same grade level toward the minimum of 18 credits required for high school graduation.

COURSE SELECTION

A course of studies booklet will be made available to all students in early spring. The purpose of this booklet is to inform parents/guardians and students of the various course offerings for the following year. A brief description of each course is contained in the booklet. Students should choose their courses with great care, consulting with parents/guardians, homeroom teacher and Guidance Counsellor. Course registration will normally be considered final. Changes may be requested in cases such as a change in career plans or failing of a required course.

EVALUATION

Evaluation procedures following the framework. The Department Head and his/her teachers determine the kind and number of tests, projects, term papers, essays, labs, etc., to be given within an evaluation period. Formal examinations are held once during the semester. Please refer to the school and subject communication plans for further information on course requirements.

1. **1st Semester - Finals** - January
2. **2nd Semester - Finals** - June

Specific evaluation procedures for each course will be outlined in the communication plan that will be sent home for all courses.

POLICY ON CHANGES IN COURSE REGISTRATION

Sydney Academy urges students to choose courses with great care. Their registration should be based on their interests, aptitudes and career plans. All Students are required to take a full course load while at Sydney Academy. For grade ten and eleven students a full load is eight courses; four each semester. For grade twelve students a full load is at least seven courses. Post grads and mature students must take a full load unless given special permission to take a reduced course load by the administration.

If students prepare carefully for course registration and receive the necessary information and guidance, requests for course changes should be minimized. At times, however, it is in the best interest of the student and teacher to entertain a course change. **Course changes will be considered for the first two weeks following the start of classes and for a one week period following the distribution of mid-term report cards. Course changes will be permitted only if there is room in the course requested.** A number of possible situations may be cited. These include:

1. **Keeping the same course but requesting a teacher change.**
Requests for a teacher change will be accommodated only in extraordinary circumstances and at the discretion of the administration. If such a change is granted, any marks by the student will be transferred and form part of the evaluation in the new class.

2. **“Drop-down” situations - e.g. Mat 10 to MatFnd 10.** Such situations should have been avoided during regular registration periods. However, it is realized that misjudgments are sometimes made by students and some flexibility is necessary.
3. **Grade Twelve Students Dropping a Class.** Grade twelve students may carry seven subjects. If a grade twelve student taking eight subjects wishes to drop a course, they must do so within the first two weeks after the start of classes or within a one week period following the distribution of the mid-term report card. Students who fail to drop classes within these time periods will have the course mark included on their transcript.
4. **Changing from one course to an entirely different course - e.g. His 12 to Eco 12.** Changes of this nature will be accommodated only if the student’s reasons for requesting it is judged to be sound, for example, change in career plans. Students will be responsible for any work missed. These changes will be considered only during the two weeks following the start of classes and only if there is room in the course requested.
5. **Student transferring from another school.** Students who transfer to Sydney Academy from another school outside our Board part way through the term will normally be required to take the same courses as studied at the previous school. Problems may arise in some cases due to differences in course offerings. Such problems will be dealt with on an individual basis.
6. **Once the Course Change Deadline has passed,** there will be no consideration given for further changes until distribution of mid-term reports. Based solely upon academic difficulties, students may request special permission to drop down to a lower level class in the same subject at this time. Only **drop-downs** will be permitted at this point, and only if there is room in a lower level class. **No course changes from one course to another completely different course will be considered.**

EXAMINATION RULES FOR STUDENTS

THE FOLLOWING RULES WILL BE IN EFFECT FOR ALL EXAMINATIONS. THEY HAVE BEEN DRAFTED TO ALLOW ALL STUDENTS TO WRITE AND COMPLETE THEIR EXAMINATIONS WITHOUT UNNECESSARY INTERRUPTION.

1. Examinations will begin exactly at the designated times. Morning examinations begin at exactly 9:00 a.m. and afternoon examinations begin at exactly 12:15 p.m. Students are to be in the room designated for their examination at least 10 minutes prior to the beginning of the examination.
2. Students must remain in the examination room for at least **60 minutes** after the examination commences.
3. Any student arriving late for an examination must report to the Main Office before proceeding to the examination room.
4. Students must keep all scribbles and textbooks on the floor under the desk during the examination period.
5. Students must bring to the examination room **ALL** materials necessary to write examinations. However, foolscap, scrap paper and graph paper will be provided.

**STUDENTS ARE NOT TO BORROW
EACH STUDENT IS TO HAVE HIS/HER OWN SUPPLIES**

6. Students leaving the building are to leave by the **nearest** exit.
7.
 - a) **Students** may go directly to the library after passing in their examination paper.
 - b) **Students** in the downstairs area are to proceed to the library by Door 3, located opposite the gymnasium and in the corner of the large parking lot.
 - c) **Students** arriving at the building to go to the library to student are to follow the same procedure as (b) above. This will enable you to proceed to the library without disturbing the students who are still writing their exams.
8. School policy does not permit the wearing of any form of electronic communication device in any classroom, in the library, or in the gymnasium.
9. Each student is to do his/her own work. **Any student caught cheating in any way during an examination will receive a mark of “0” - ZERO - for that particular exam.**

“ P L E A S E R E M E M B E R ”

SILENCE is necessary in the classrooms and in the hallways while examinations are in progress.

SCHOOL ACTIVITIES

STUDENTS’ ASSEMBLY

The various clubs and extracurricular activities of Sydney Academy operate through the Students’ Assembly. A general students’ assembly fee of \$25. is charged to all students in order to help the assembly carry on its program of activities.

**STUDENTS’ EXECUTIVE
2008-2009**

Head Girl	-	Ellen Penny
Head Boy	-	Skylar Erickson
President of the Assembly	-	Nicole MacDougall
President of the Senior Class	-	Melanie Brister
Secretary/Treasurer	-	Maureen MacIsaac
Publicity Director	-	Breanne MacKenzie
Social Director	-	Ainslie MacAdam

STUDENT ASSEMBLY ELECTIONS

This year’s Students’ Assembly will consist of one representative from each registered class, one representative from each club in the school, and one representative from each school committee.

For Class Elections:

1. The one vote system will be used.
2. Each class will receive enough ballots for the elections. Return all ballots, used or not, to the office. Write the name of the elected representative or representatives on the front envelope.
3. Each class whether Grade 10, 11, or 12 will elect one representative. Students may vote in only their registered class.
4. No more than seven nominations will be taken in any one class.
5. Only teachers may count the ballots.
6. Choose representatives carefully taking all points into consideration.

For Club Committee Elections:

1. The head boy and head girl will oversee the election of Assembly representatives from clubs and committees. Club and committee members will elect their own Assembly representatives by private ballot, one person - one vote, majority rule.

HEAD BOY AND HEAD GIRL

1. Each year during the month of May, a Head Boy and a Head Girl shall be elected from the Grade 11 students to represent Sydney Academy for the ensuing year.
2. The Head Boy and Head Girl shall be Grade 12 students during the year they are in office.
3. The Head Boy and Head Girl will be ex-officio members of the Students' Assembly and its executive and will carry out the duties outlined herein:
 - a) They will on occasion represent and speak to the student body.
 - b) They will receive guests in the name of Sydney Academy.
 - c) They will take turns in presiding at General Assemblies.
 - d) They will be expected to approach teaching staff members as representing the student body when matters arise that call for discussions.
 - e) They will assist the Principal or vice-Principals upon request.
 - f) They will assist in and oversee the organization of the next Head Boy and Head Girl elections.
 - g) They will assist in the organization of the new Assembly until the new Assembly officers are elected, and continue, throughout the year, to act in an advisory capacity.
 - h) They will represent the student body on the Sydney Academy School Advisory Council.

Qualifications:

- a) Strong academic candidate: average of 75% in seven (7) subjects in grade 10 and 11 with no failing grade on report card. This includes the February and June report cards in grade 10 and the February and April report cards in grade 11.
- b) Exemplary attendance.
- c) Active participation in the Students' Assembly or school committees.
- d) Recommendations from two teachers in the form of signatures or reference letters.
- e) Personal qualifications include evidence of good character, ability to speak in public, and willingness to accept and completely discharge responsibilities.

Selection of Candidates

Students who meet the eligibility guidelines shall complete a written application and forward it to the selection committee.

The selection committee is comprised of the principal, vice-principals, and a group of interested teachers. The duties of this committee shall be to post a final list of candidates who meet the eligibility requirements.

ORGANIZATIONS IN SYDNEY ACADEMY

Sydney Academy offers students a number of organizations, clubs, sports and special events such as Winter Carnival and Spring Fest during the year. Students are encouraged to participate and join in Academy activities. Some of the organizations are listed below.

Chess Club	Badminton Club	Yearbook
Drama Club	Winter Carnival	Weight Club
Reach for the Top	Model Parliament	Multiculture Club
Senior Class	Students' Assembly	Ecology Club
Key Club	Booster Club	
Debating Club	Environment Club	

Varsity Sports Include:

Boys' Basketball	Badminton	Girls' Hockey	Boys' Golf
Girls' Basketball	Cheerleaders	Boys' Hockey	Girls' Golf
Running	Girls' Volleyball	Girls' Rugby	Girls' Soccer
Cross-Country	Track & Field	Boys' Rugby	Boys' Soccer
Boys' Softball	Girls' Softball		

ACADEMY DANCE REGULATIONS

1. Non-Academy students must have a student card from another school or acceptable identification when requested.
2. Doors close at 10:45 p.m.
3. Dances end at 11:30 p.m.
4. A rigid coat check policy has been established--Upon entrance every student must check his or her coat or jacket.
5. Students are not permitted to leave and re-enter dance.
6. No purses, bags or backpacks are permitted in the school during the dance.
7. Discipline at all dances is under the guidance of the school administration.
8. Sydney Academy students attending these dances must adhere to the dance regulations or be subject to disciplinary action by the school administration.
9. There is police supervision at all dances. Situations which may arise re: fighting, drinking, etc., will be dealt with by the police, as well as School Administration.

Disciplinary action may include:

- a) Suspension for one or more future Academy Dances.
 - b) Suspension from all extra-curricular activities sponsored by the school including varsity sport teams.
 - c) Suspension from school by school board officials.
10. Student Assembly Executive and School Administration have the right to ascertain a dress code for all Academy sponsored dances. Students must adhere to this dress code. Admittance to dances will be denied students not adhering to dress codes.

