

1. Course Description:

Entrepreneurship 12 is both a theory and hands-on course designed to provide students with learning experiences that will help them to develop entrepreneurial skills and characteristics. Due dates for assignments must be met. The course components are:

1) Theory Component: Students learn the specific knowledge and skills associated with being an Entrepreneur. This component consists of the following: Assignments, Tests and Comprehensive Test during the Mid-Term Assessment Period. **The Due Date as to when student(s) are to complete each part of the Theory Component must be followed. This component is worth 45% of the Final Mark.**

2) Action Component: This component is a hands-on part of the course. Students must decide on what **two** - one-month long Ventures - they will work on and how they will run each Venture. The student must actually operate each Venture for 1 month and must complete an End of Venture Report for each Venture that specifically outlines what they have accomplished and learned from each Venture. The students must also complete a Venture Booth Display for each Venture. Each student must follow the specific guidelines set by the teacher for the Action Component. **The Due Date as to when students are to complete each part of the Action Component must be followed.** The teacher must approve all Ventures beforehand. **This component is worth 25% of the Final Mark.**

3) Business Component: Students are required to research and write their own Business Plan Report for a Summer Business. The teacher will guide students through the process. Each student must follow the specific guidelines set by the teacher for the Business Component. **The Due Date as to when students are to complete the Business Component must be followed. The Business Component is worth 30% of the Final Mark. The Business Plan is the exam component of this course.**

2. Attendance: Please see school communication plan. **If a student misses 16 classes, excused or not, the student does not receive credit for the course. If this happens in 2 courses, the student is suspended from all courses.**

3. Student Assessment:

A. Course content, knowledge, and skills will be assessed throughout the semester by means of **semester marks** section values listed below. Students are still held responsible for work missed during an absence. Independent study time outside the classroom is extremely important. The course will also incorporate language and communication skills to enhance independent thinking and learning. Students have access to computers in the classroom or computer labs for research at school and can obtain their own personal school login.

B. Teachers are not required to do make-up tests or assignments for missed components of the assessment **due to an excused absence**. Instead the value of other assessment pieces may be **pro-rated** to determine the assessment mark. Students who miss assessment pieces due to an **unexcused absence** will be given a mark of **zero** (All excused absences must be reported with-in five days of the absence to be excused).

C. At the teacher's discretion, students may be required to do a make-up test, project or assignment upon their return to school at a time decided by the teacher.

D. The mid-term progress report to students represents a mark based 50% on the midterm comprehensive assessment and 50% on the other assessment pieces completed at

the time of the report. **The mid-term progress report mark does not represent a percentage of the final mark already complete.** Final marks for tests, projects, assignments, labs, etc. are based on student performance in those categories over the entire course.

E. Students must make arrangements to have projects or assignments turned in to the school on the due date assigned if they are unable to attend on that day. Points will be deducted each day the project or assignment is late. In the case of prolonged illness, arrangement with regard to due dates must be made with the teacher in advance

G. Semester Marks: Assessment values are as follows:

MidtermMark:

Assignments /Class Mark 20%

Tests 20%

Action Component Venture Projects 20%

***Comprehensive Test during the Mid-Term Assessment Period 40%**

*** Mid-term Test represents 15% of your final mark**

Final Mark:

Theory Component

Assignments /Class Mark: 20%

Tests: 10%

Midterm Test: 15%

Action Component

Two Business Ventures: 25%

Business Component

Business plan 30%

3. Communication Methods:

A. Communication with Parents/Guardians will be through the use of Formal Report Cards, Monthly Attendance reports given to students each month, Homework page and scheduled Parent / Teacher meetings. If the need arises, further communications through telephone calls and personal meetings may be required.

B Parents/Guardians may initiate contact through Sydney Academy's main office by phone (562-5464), e-mail macdonj99@staff.ednet.ns.ca.

Sincerely,

Jim MacDonald

Parents or guardians are requested to please send one signed copy back to the teacher.

Parent (s)/Guardian (s) Signature

Second Parent (s)/Guardian (s) Signature